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Regular Meeting of the University Council
(Not approved by the Council)

February 19, 1958

No. 9

The regular meeting of the University Council was called to order at 7:15 by the chairman, Mr. Sorensen.

Members Present

Robert Bone
Margery Ellis
Bernice Frey
Victor Gimmetstad
Willard McCarthy
Elizabeth Russell
Clarence Sorensen
Ruth Stroud
Bjarne Ullsvik
Arthur Watterson
Leo Yedor
Ruth Zimmerman

Members Absent

Chris De Young
Arthur Larsen
Harry Lovelass

Non-Members Present

Regina Connell
Deverne Dalluge
Sammie Hunter
Eunice Speer

The minutes of the previous meeting were approved as written.

The first item on the agenda was the organization of a committee to make recommendations for a dean of the graduate school. President Bone announced that the Teachers College Board has approved the employment of a dean of the graduate school. The dean of the graduate school and the dean of the undergraduate school (Mr. Belshe) would be under the dean of the faculty (Mr. Larsen). Mr. Watterson moved that the Council approve these titles (Dean of the Undergraduate School and Dean of the Graduate School). The motion was seconded by Miss Zimmerman and was passed.

It was suggested that the committee to make recommendations regarding the dean of the graduate school should have six members: two selected by the Graduate Council, two named by the University Council, President Bone and Vice-President Larsen. It was suggested that the Graduate Council be given an opportunity to elect membership to this committee before the University Council makes nominations. The recommendations of this committee will be given to President Bone for his consideration. Miss Stroud moved that we proceed in this fashion in the selection of a dean of the graduate school. The motion was seconded by Mr. Watterson and was passed. President Bone suggested that he would notify the Council who had been nominated for the dean of the graduate school before reporting to the Teachers College Board. During the discussion the chairman read from the Governing Policies of the Board, point eight c on page 24 which reads as follows:

"The faculty organizations to achieve democratic participation may differ among the colleges but should generally have these functions: to advise the presidents and the Board on the appointment of administrative officers."

Miss Connell distributed a summary of the organization and procedures of the University Committee system prepared by the Committee on Committees under the chairmanship of Miss Connell. This material is to be published by March first. The Council was asked to review the material and to make comments. The group thanked Miss Connell for this excellent piece of work.

A special meeting of the Council was announced for Thursday, March 6, at 7:15.

The chairman distributed a tentative calendar of events for the Council. This calendar is used as a guide for Council action.

President Bone introduced a discussion of these problems: policy regarding use of Vending machines in the classroom buildings, selection of an acting head of a department during illness, teaching load, and faculty handbook.

These decisions were reached. Miss Ellis moved that we have no vending machines on campus without authorization. Motion was seconded by Mr. Yedor and was passed.

It was suggested that a committee be appointed to revise the Faculty Handbook and that this committee present their revision or suggestions to the Council for approval. President Bone asked that Mr. De Young and Mr. Ullsvik serve on this committee with the addition of another person to be added later.

Miss Frey moved that if a head of a department is to be absent for sixty days or less, the department head and the dean will make a recommendation to the president for filling this vacancy.

It was suggested that the Committee on Teacher Welfare be asked to study teacher load.

It was announced by President Bone that the Teachers College Board has approved the administrative structure.

The Council then met in executive session. President Bone discussed some policy matters regarding the work of the APT Committee.

After some discussion, Mr. Watterson moved that in dealing with cases in which an individual is in more than one department or area and is recommended by one of these for promotion and where the department in which he has his title does not agree with this recommendation, that the APT Committee be authorized by the Council to poll the entire department. In cases where a department member does not approve of the promotion, he should send a signed letter to the dean or president with reasons for disapproving. The motion was seconded by Miss Frey and was passed.

The meeting was adjourned at 10:45.

Clarence Sorensen, Chairman

Elizabeth Russell, Secretary